



Now that we have proudly become Purdue Global, we must follow the standards and digital branding that Purdue has established for their students and faculty.

## Outlook “Email Signature” Example\*

An email signature should provide complete contact information for the sender. The example below also features a diagonal line to serve as a separator from the message and the brand tagline.

This example is what is expected of you to follow, by Purdue, in your signature for your Outlook Email Signature.

**\*\*\*\*\*Please copy this information and paste it to your email signature in Outlook.  
DO NOT WRITE OVER THIS TEMPLATE BELOW\*\*\*\*\***

////////////////////////////////////

**Jane Doe**

Job Title

Department

(xxx)-xxx-xxxx

[janedoe@student.purdueglobal.edu](mailto:janedoe@student.purdueglobal.edu)

[jane.doe@pgip-tech.com](mailto:jane.doe@pgip-tech.com)

<https://pgip-tech.com/>

***We are Purdue.***

***What we make moves the world forward.***

\*Retrieved from <https://www.purdue.edu/brand/applications/email-guidelines.php>